

CITY LIGHT DEPARTMENT
TRAINING REQUEST

Stephen C. Ralph

EMPLOYEE'S NAME

Associate Environmental Analyst

JOB TITLE

City Light/OEA 923

LOCATION

x3469

TELEPHONE

120

70746-22

ORGANIZATION UNIT # and WORK ORDER #

AUTHORIZATION TO ATTEND THE FOLLOWING COURSE IS REQUESTED:

Polychlorinated Biphenyls (PCB) Workshop

COURSE TITLE

Northwest Public Power Association

SPONSOR

Thunderbird Motor Inn - Jantzen Beach - Portland, OR

LOCATION

Dec. 10, 1980

DATES

9:00 a.m. - 3:00 p.m.

TIME

\$ 55.00

REGISTRATION FEE

\$ 110.00

TOTAL TRAVEL EXPENSES (ESTIMATE)

State the reason this course, workshop or seminar is needed; how course content applies to the employee's present job position; and, if requested training is presented out of Seattle, why this particular training was chosen over training offered locally.

~~Workshop emphasis is on utility actions and requirements relating to EPA~~
regulation on PCB's. Employee will be handling toxic substances issues for OEA.

TRAINING REQUESTED IS

(Check All Applicable Categories)

☐ VOLUNTARILY REQUESTED BY EMPLOYEE

☐ RECOMMENDED, REQUESTED BY SUPERVISOR

☒ REQUIRED BY SUPERVISOR

☐ DEVELOPMENTAL

☐ AFFIRMATIVE ACTION

SUPERVISOR

DIVISION DIRECTOR

Katherine Fletcher

TRAINING COORDINATOR

SUPERINTENDENT OF CITY LIGHT DEPARTMENT

☐ APPROVE
☐ DISAPPROVE

☐ APPROVE
☐ DISAPPROVE

☐ APPROVE
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DATE

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DATE

DATE

COMMENTS: